

IONA COLLEGE

WELCOME TO IONA PRIMARY

A handbook for parents and students to support the commencement of your Iona journey



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Welcome from Acting Head of Primary

Dear Parents and Guardians,

Welcome to our Primary Parent Handbook. I extend a warm welcome to families who are new to Iona and acknowledge and thank those families who are continuing their Primary School journey with us.



I thank you for the trust you have placed in Iona and we look forward to working with you and your sons as together we support the educational, well-being, spiritual and social growth of our youngest Ionians as they prepare for their Iona journey and the pathways which follow.

Years 5 and 6 at Iona continues to provide age-appropriate primary education.

Our Parent Handbook is a tool to assist your family and lay the foundations for a rich experience in the Primary School. Some parts of this handbook will be helpful to you prior to your son's commencement and other parts will be better understood as you progress throughout the year.

Iona College is fortunate to be part of a strong, respectful and positive community. We encourage families to be involved and support your son's journey in partnership with us.

We send our best wishes to all our Iona families. Please do not hesitate to approach our staff with any questions you may have.

God bless,

Mr Peter Holmes
Acting Head of Primary

Iona College Contact Details

College Address	85 North Road, Lindum
Mailing Address	PO Box 351, Wynnum Central Q 4178
Telephone	07 3893 8888
Student Absentee Line	07 3893 8889
Student Reception	07 3906 8953
Health and Wellness Centre	07 3893 8865
Website	www.iona.qld.edu.au
Email	admin@iona.qld.edu.au

Iona College Leadership Team (ILT)

College Rector

College Principal

Dean of College

Dean of Catholic Faith and Mission

Dean of Learning and Teaching

Dean of Oblate Identity and Community

Dean of Students

Manager, Corporate Services

Acting Head of Primary Years

Fr Michael Twigg OMI

Mr Trevor Goodwin

Mr John Frare

Mrs Liz Madden

Mrs Donna Elkington

Mr Brayden Teece

Mr Mark Harvey

Mrs Susan Boban

Mr Peter Holmes

OMI Community

Fr Lewy Keelty OMI

Fr Basti Meno OMI

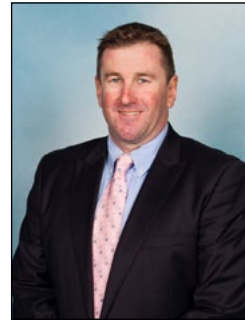
Fr Joe Anthony OMI

Fr Michael Twigg OMI

Primary Leadership Team



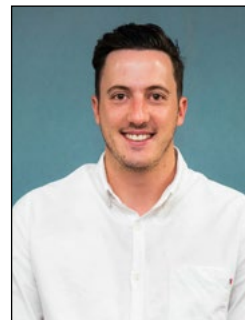
Mr Peter Holmes
Acting Head of Primary Years



Mr Troy Condon
Assistant Head of Primary Years Wellbeing

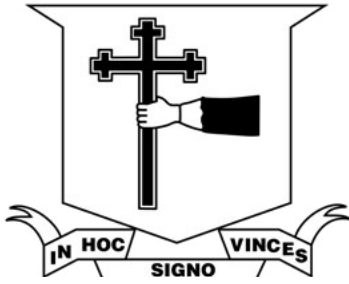


Mr Brendan Allen
Assistant Head of Primary Years
Learning and Teaching



Mr Anthony Bannerman
Acting Assistant Head of Sport
Primary Years

About Iona



The College colours are black and white.

The College crest consists of a shield on which is depicted an arm holding a cross while underneath are the words:

In Hoc Signo Vinces–In This Sign You Will Conquer

Our Vision

Inspired by the Gospel of Jesus Christ and the life of St Eugene de Mazenod, the Iona College community focuses on educating and empowering young men to dare to make a positive difference throughout their lives and to the lives of others.

Our Mission

Our mission is to live, learn, lead and serve as a Catholic learning community within the Oblate spirit.

Our Values

In living, learning, leading and serving we value

- Human dignity and reconciliation
- Excellence and aspiration
- The Oblate Charism
- Responsibility
- Faith and Mission
- Community



History of the College

On 1 October 1957, Fr Tim Long OMI and Fr Denis McCarthy OMI arrived on the hill at Lindum in an old second hand Vauxhall, with £5 cash, a gift of blankets, sheets and towels from the Oblate parish of Eagle Junction and a 'Mass Kit' from the Mercy Sisters at All Hallows' School.

The old farm house had been scrubbed clean by local ladies from Guardian Angels' parish and the two founding Oblates took up residence.

The site of 34 acres had been given to the Oblates by Archbishop James Duhig to begin a school for boys.



The next four months proved a non-stop round of meetings with local families, working bees to clear the wattle covering much of the site and prepare the grounds for students, interviews, designing the uniform, College crest and motto and the constant quest for finance.

The first function "Turning of the First Sod", was organised to provide much needed funds to start the new school. The funds raised proved sufficient to relocate the old house, raise it onto new stumps and build two classrooms and amenities for the boys and extra priests' quarters underneath. Finally, all was in readiness for the 58 students who arrived on 28 January 1958 for Years 6 and 7. Fr Shortall and Fr Clarke had arrived, and classes began. The stables became the first tuckshop.

In September, building got underway on the first block of classrooms, later named Long Block (after Fr Long). Work on this building was sufficiently advanced by the beginning of 1959 to accommodate three additional classes, Years 4, 5 and 6.

Today, the College consists of families from diverse backgrounds and is strengthened by established local community relationships.

As we celebrate the gift of Catholic education, Iona remains focused on the person of Jesus, and ensuring that life-long learning benefits our entire community. We believe we are a community for life. With vast open spaces and all facilities located on site, Iona offers a great environment that is led by committed and passionate staff.

Iona is focused on cultivating the talents of each boy, encouraging him to exceed his expectations, to aspire to excellence and appreciate that his learning should also benefit the community to which he belongs, wherever that may be in the future. While the boys may have entered to learn, we hope that they leave to serve.

College Prayer

Lord Jesus,
Fill my soul with your compassion for others;
Fire my heart with your courage and infinite love;
Enlighten my mind with your wisdom;
Teach me to reach out to you in my need
and help me to lead others by your example.

Most loving heart of Jesus, bring me health in body and spirit
That I may serve you with all my strength
Touch gently this life, which you have created,
Now and forever,

Amen



Mass

Mass is offered in the Iona College chapel each day from Monday to Friday at 7:55am. All are welcome.

Every Wednesday, Mass is dedicated to the Iona Primary School.



Mass Roster	Monday	Tuesday	Wednesday	Thursday	Friday
Week A	Charlebois	McAuley	Mazenod	Long	Anthony
Week B	Gerard	MacKillop	Grandin	Albini	Chisholm/Cebula
Primary Mass for Years 5 & 6 will be on Wednesday mornings at 9.00am					

Communication

In the Primary School, the first point of all classroom communication is with the student's classroom teacher. Other points of contact:

Acting Head of Primary Years

Mr Peter Holmes
holmesp@iona.qld.edu.au

Assistant Head of Primary, Wellbeing

Mr Troy Condon
condont@iona.qld.edu.au

Assistant Head of Primary, Learning and Teaching

Mr Brendan Allen
allenb@iona.qld.edu.au

Assistant Head of Sport, Primary

Mr Anthony Bannerman
bannermana@iona.qld.edu.au

Head of Instrumental Music

Mr Brian L'Huillier
lhullierb@iona.qld.edu.au

Social Worker

Mrs Megan Vardanega
vardanegam@iona.qld.edu.au

COMMUNICATION PLATFORMS

There are various platforms for staying connected to all things Iona. We recommend parents are familiar with accessing necessary information.

- Compass: Each student and parent will be issued with their own individual log in to the School Management system. Parents will be able to view their son's timetable, homework, assessment tasks, results and school fees.
- Newsletter will be emailed to all families via Schoolzine each Thursday afternoon during term time. The College Newsletter may be viewed on the College website and is published on Facebook and Twitter. We invite you to subscribe to the newsletter: [Iona News Subscription](#)
- Sport Newsletter will be emailed to all families via Schoolzine each Wednesday afternoon during term time. The Sport Newsletter may be viewed on the College website and is published on Facebook and Twitter.
- College Website www.iona.qld.edu.au includes the College Calendar and upcoming events.
- Facebook
 - [@ionabrisbane](#)
 - [@ionacollegeoldboy](#)
 - [@ionabrisbaneuniforms](#)
 - [@ionabrisbanemusic](#)
 - [@ionabrisbaneart](#)
 - [@ionabrisbanecollegeproduction](#)
- Twitter
 - [@iona_brisbane](#)
 - [@IonaSport](#) (Please note all changes to sport schedules including cancellation of fixtures or training will be shared by the Sport Department on this Twitter feed.)
- Instagram
 - [@iona_brisbane](#)
 - [@iona_brisbane_art](#)
 - [@iona_brisbane_music](#)
 - [@iona_brisbane_production](#)
- Year level closed Facebook groups: Each year has a closed Facebook group for parents administered by parents with a son in that year. Iona College supports the practice of positive communications and interactions to build relationships and cohesion with other families.
 - Discussions or posts referring to Iona should be in a positive and appropriate manner. Please show respect to students, families and the College when posting text.
 - Please also be aware of family privacy when sharing photographs with large groups. Iona College encourages community engagement through the sharing of photographs of students' involvement in co-curricular activities, within this closed Facebook group. However, if at any time a photo is posted that you are not comfortable with, please contact the page administrator to have it removed.
 - This is not a forum for concerns or negative conversations. Please direct any issues to the classroom teacher or Head of Primary where appropriate. This aligns with the Parent Contract.

College Expectations

HOMEWORK

Homework is set by the student's core subject teachers. It is an expectation that students complete this work by the allocated due date. Each classroom teacher will communicate at the commencement of the school year the homework schedule for their class.

COLLEGE UNIFORM

It is an expectation that students wear the correct College uniform when attending the College, travelling to and from the College and representing the College at special events.

Students are expected to wear the College uniform correctly and with pride. Earrings, rings, wristbands, necklaces, face and mouth jewellery are not to be worn when in Iona uniform.

If a departure or variation from the normal uniform is necessary, a written note from a parent is required to be given to the relevant classroom teacher or Head of Primary. There are preformatted notes to fill in at the back of the Student College Diary.

Formal College Uniform:

- Well laundered and in good condition
- Shirt is tucked in with all buttons and pocket attached
- Shorts / trousers are worn at waist level
- A black leather belt with a plain buckle is worn
- Black, plain lace up leather shoes with black laces
- Iona grey socks (when wearing shorts) must pull up to just under the knee with one fold
- Socks (when wearing trousers) may be plain black or grey school socks
- iCAP / bucket hat must be clean with white 'I' on the front

Sport and PE (Physical Education) lessons, like all subject lessons, are compulsory.

Sport Uniform:

- Hat
- Sunscreen (all students are responsible for their own sun safety including the application of sunscreen)
- House sport shirt
- Black Iona sports shorts
- White Iona sports socks (grey school socks are not acceptable)
- Appropriate trainers / footwear

HPE Lessons: Every Year 5 and Year 6 class will have a timetabled Health and Physical Education class each week.

Sport: Year 5 and Year 6 students have a designated year level sport day each week. Students should wear their full House sports gear on their allocated weekly sport day. During Terms 2 and 3 only, Primary students are permitted to wear their full House Uniform with tracksuit jackets and pants when travelling to and from school on the designated sport day.

AIC Sport: When representing the College at AIC sport, students should be dressed in the appropriate sport uniform according to the needs of the particular sport.

Please refer to the [Uniform Look Book](#).

HAIR

Hair is to be neat and tidy at all times:

- Above the collar at the back, no longer than half ear at the sides with sideburns also no longer than half ear
- Fringe must remain clear of the eyes and face
- A graded (even) cut no shorter than Blade 2

Layered cuts, tinting / colouring / streaking are not permitted. Gels are not to be used, as are radical shaping and styling of hair.

COLLEGE ACTIVITIES AND COCURRICULAR

Students should consider it an honour and a valuable experience to be chosen to represent the College in any way.

All students are expected to take part in the co-curricular activities of the College. We are a member school of the Associated Independent Colleges (AIC). A student is required to be available for training whether this be before or after school. College organised sport, music, drama, debating, public speaking or other activities are to take precedence over outside commitments.

Correct, neat and appropriate uniform is to be worn as required.

MOBILE PHONES

On arrival, every student must turn to silent / switch off his mobile phone and place the phone in his locker. The mobile phone must remain in the locker until 3:05pm. This applies to all accessories, including air pods and headphones.

If a student needs to call his parents, he can visit Student Reception.

If you need to contact your son, please call Student Reception on 07 3906 8953 and the message will be passed to your son.

LAPTOPS

Every student will be issued with an Iona laptop for the purpose of improving and enhancing his learning experience.

- Each student is responsible for the care of his laptop.
- Laptops are only to be carried in the College issued protective sleeve / bag.
- The laptop is to be charged at home, each night. Laptops are never to be charged in the classroom as it becomes a health and safety concern. If the battery runs out of charge, students can access a charging station at ICT services from midday onwards.
- The laptop is not a gaming device. If a student is found to have downloaded or partaken in any kind of gaming or misconduct, the laptop will be returned to ICT Services Helpdesk for reimaging at a cost of \$35. The student will receive a Friday detention for failing to use the laptop for its intended purpose.

Any queries or concerns regarding the student laptops should be directed to ICT Services Helpdesk: helpdesk@iona.qld.edu.au.

LOCKERS

Every student will be allocated a locker and a lock by his classroom teacher. This locker is in close proximity to his classroom. All personal items are to be kept in the student's locker. Students are responsible for keeping this locker clean and tidy.

CAMPS

Camps contribute in a very meaningful way to the spiritual and personal growth of students and are an integral part of community building. During both Year 5 and Year 6, students will attend camp at Glendalough, Iona's outdoor education centre on the Sunshine Coast. The camp activities link to the broader curriculum of the College.

LOST PROPERTY

Lost property is located at Student Reception (PROSPER). Items sent to 'lost property' are quickly returned to students if the items are clearly marked with the student's name and year level. The preferred area to name items is on the facing of shirts and shorts, and the inside brim of hats. Clothing labels or silver markers work best. Silver markers are available from the Uniform Shop.

Learning

LEARNING AT IONA

Iona College strives to empower students by nurturing a love of lifelong learning. A supportive relationship between staff and students in both formal and informal learning situations is our means to success.

Our curriculum provides a wide range of opportunities to cultivate the individual talents of each boy. We understand that the dreams and talents of each student are unique, and that flexible delivery and individual course design are essential to positive student outcomes.

An important feature of academic formation is the development of individual initiative, self-reliance and self-motivation and we encourage students to be active participants in their own learning. Individual monitoring and goal setting are features of our academic program and staff work closely with students to reflect, plan and pursue academic objectives.

Student learning is fostered through classroom activities that are enjoyable, stimulating and authentic. Academics at Iona College are underpinned by our participation in the Visible Wellbeing program. We share the belief that students and staff achieve better when their wellbeing is a consideration.

DIVERSE LEARNING AT IONA

Iona College accepts that all students have the right to the opportunity to develop their talents in an environment that is safe and supportive of learning. The College supports the concept of inclusion as providing the fullest and most appropriate range of opportunities for children to learn and develop skills.

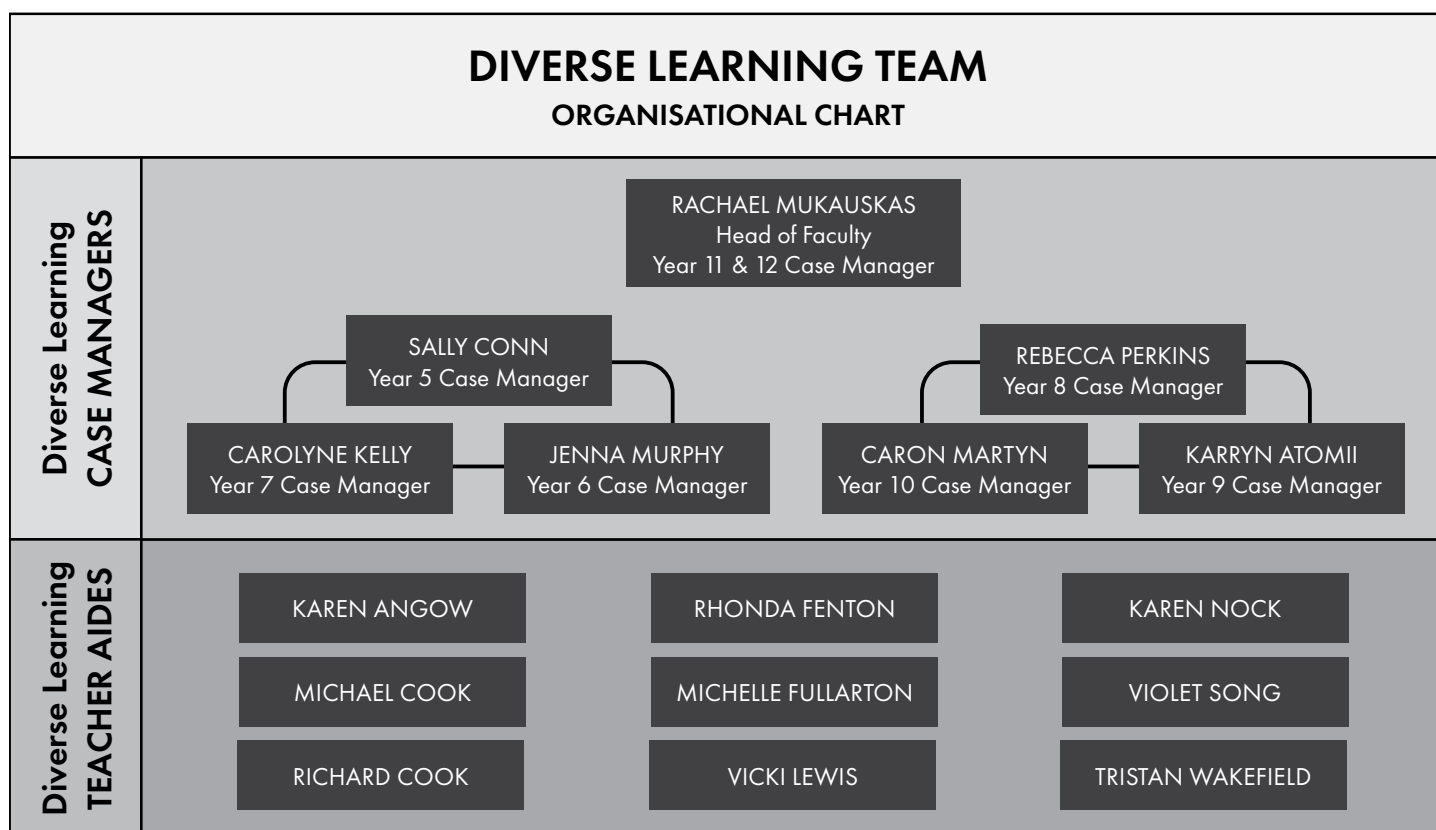
The College accepts the need to provide reasonable alternative, additional, and adjusted resources to assist students known at the time of enrolment to have support needs. Further, the College accepts the need to make appropriate provisions for students who are identified with learning needs as they journey through the College.

Adjustments go hand in hand with inclusivity and diversity. They are a legal obligation under the Disability Discrimination Act (DDA) 1992 and Disability Standards for Education (DSE) 2005, and fundamental to the Australian Curriculum.

They reflect the core values of Iona College and Catholic Education.

The model of support that Iona follows sees one case manager employed for every year level from Years 5 to 10, with the Head of Department case managing Years 11 and 12.

The case managers work in two cycles, covering the lower years of 5, 6, 7 and the middle years of 8, 9, 10. This cycle allows the case manager to follow the students in their cohort through several years of schooling, effectively becoming the expert on these students, becoming a familiar point of contact for the family, and providing the consistency that many of these students require. The Diverse Learning team also consists of nine teacher aides who are timetabled into classes of highest need across the College.



TECHNOLOGY

Students use their College provided laptops to ensure efficient, effective learning across all curriculum areas. Students use these devices with increasing complexity as they move through their time in education. A focus on knowledge and understanding is replaced with research and critical thinking skills. Hands on, problem-based learning is encouraged, and technology is used as a tool to enhance creativity across a range of learning areas including robotics, visual art, science, music and industrial design and technology.

The College uses the student management system, Compass, for student timetables, lesson information, assessment, and results. Classrooms teachers use Microsoft One Note, Teams, and other subject specific platforms to support and enhance student learning. Our IT Services department provides support to students with any IT related issues.

COMMUNICATION

If parents have a question about their son's learning, please contact the class / subject teacher in the first instance. Compass provides information about daily timetables, assessment tasks, results, and reporting. The College website and diary also provides information about student routines, policies, and upcoming events.

ASSESSMENT

Student learning is assessed through a variety of assessment instruments, such as exams, assignments, practical projects, performances, folios of work, and speeches. Task sheets for assignments are provided to students at the commencement of the task.

It is expected that students submit work that is their own. Plagiarism is a breach of academic integrity and is treated very seriously. The Secondary school uses the plagiarism software 'Turnitin' to confirm the originality of each assignment.

ABSENCES AND ASSESSMENTS

Assignments should be submitted on or before the due date. Absence from school on a due date is not an excuse for a late submission. If a student is absent from school the day an assessment task is due, students must email their work to their class teacher and upload it to Turnitin (if required for the specific task).

Students can apply for an assignment extension if there are extenuating medical, family, or personal reasons. This application should be received by the Head of Faculty at least 24 hours before the due date. Documentation will be required to support an application for an extension.

If students are absent on the day of an examination, parents should contact the absentee line as per the usual College procedures. A catch-up exam will be scheduled when the student returns to school. A medical certificate is mandatory for missed examinations in Years 11 and 12.

Extended absences are considered detrimental to a student's academic progress. Students miss valuable learning experiences including preparation for assessment and examinations. The College discourages families from withdrawing students for the purpose of a family holiday. It is expected that parents make vacation arrangements during the scheduled school holiday periods. Teachers are not required to provide work for students who are absent due to a family holiday. It is the responsibility of the student to catch up on work missed, and a parent to monitor their progress when they return. If an absence is greater than three days, parents are required to complete the '[Student absence from school during term time](#)' application form available on the College website.

If the period of absence coincides with examinations, parents should be aware that the [College's Assessment Policy](#) clearly states that the College is under no obligation to provide alternative arrangements for students who miss an examination for any purpose other than illness. This may mean the student receives no result for the missed examination. In Years 11 and 12 this may result in the student failing to complete mandatory course requirements.

HOMEWORK AND STUDY

It is important for students to develop good study habits. Students are required to log onto Compass regularly to check homework, messages, and assessment information. Planning and organisation is essential for academic success.

The purpose of homework is to reinforce and consolidate the core skills and content learnt during the school day. Homework activities should complement the learning that has occurred in the classroom. It can include compulsory tasks and also reading, researching and drafting for assignments, revision and study. If parents have any queries about their son's homework, they should contact the class teacher.

A suggested guide for homework is below:

- Years 5-6: 30 minutes x 5 times a week
- Years 7-8: 45 minutes x 5 times a week
- Years 9-10: 1 hour x 5 times a week
- Years 11-12: 1½ -2 hours x 5 times a week

Students are encouraged to:

- Set a routine – regularity is important for study. As much as possible, complete homework at a regular time each day.
- Make effective use of their College diary by recording homework and assessment due dates.
- Create a term planner that outlines due dates for drafts and assignments, exam blocks, and co-curricular commitments. Cross out activities and tasks as they are completed.

REPORTING AND STUDENT PROGRESS MEETINGS

Academic reports are issued at the end of Semester 1 and Semester 2. Interim reports are also distributed for Terms 1 and 3. These reports are all available on Compass. Individual assessment task results are also available on Compass.

Student Progress Meetings are held during Terms 2 and 3 each year. These dates are published on the College calendar.

Student Absence

ABSENCE

If a student will be absent due to illness or any other reason, the College should be notified via the automated absentee line 07 3893 8889 prior to 10am. If a message is not received, an SMS will be sent to parents, requesting verification and knowledge of the student's absence.

LATE ARRIVAL

Parents should notify the College via the absentee line 07 3893 8889 if their son will be arriving late. If a student arrives late to school, he should go to Student Reception to sign in before going to his classroom. A slip will be issued for presentation to his classroom teacher.

EARLY DEPARTURE

If a student requires an early departure, the College must be notified by a note in the diary or a message to the absentee line 07 3893 8888. The student must present his classroom teacher with the note during morning Homeroom so a stamp can be placed in his diary and signed. The diary will be shown to teachers and Student Reception at the time of departure. Students are to be met by parents at main reception for collection.

HEALTH AND WELLNESS CENTRE

Our Health and Wellness Centre and College Nurses manage and treat emergencies, accidents and sudden cases of illness. If a student is unwell before leaving home, parents are asked to consider whether it is reasonable to send them to school.

If a student should become ill during the school day, he must report to the Health and Wellness Centre, having first obtained a pass from his classroom teacher. If necessary, parents will be notified to come and collect your son. Students should not contact parents directly.

Parents of students with special health needs are encouraged to contact the College to discuss any concerns and the management of health plans. Certain medical conditions will warrant the implementation of a Medical Management Plan following consultation between parents and the College. A Medical Management Plan is essential if a student has a serious, life threatening medical condition or requires regular medication or treatment during school hours. It is the responsibility of the parent / carer to inform the College of any changes to their son's medical condition.

Health and Wellness Centre contact: allnurses@iona.qld.edu.au or 07 3893 8865.

Bell Times

The first daily bell will sound at 8:23am. It is important every student arrives prepared and on time to his homeroom before the 8:30am bell sounds.

Iona has four 70 minute periods a day with two 35 minute breaks after Period 1 and Period 3.

Monday – Friday A and B Weeks (excluding Thursday B Weeks)				Thursday B Weeks			
Activity	Prompt	Start	Finish	Activity	Prompt	Start	Finish
Homeroom	8:23am	8:30am	8:50am	Prosper	8:23am	8:30am	9:15am
Period 1		8:56am	10:06am	Assembly		9:21am	10:06am
Morning Tea		10:06am	10:41am	Morning Tea		10:06am	10:41am
Period 2	10:37am	10:44am	11:54am	Period 2	10:37am	10:44am	11:54am
Period 3		12:00pm	1:10pm	Period 3		12:00pm	1:10pm
Lunch		1:10pm	1:45pm	Lunch		1:10pm	1:45pm
Period 4	1:41pm	1:48pm	2:58pm	Period 4	1:41pm	1:48pm	2:58pm
College prayer, announcements and dismissal		2:58pm	3:01pm	College prayer, announcements and dismissal		2:58pm	3:01pm

SUPERVISION OF STUDENTS

The Duty of Care hours at the College are from 8am to 3:30pm. Our responsibility will continue into any staff supervised co-curricular activity outside of these hours.

Student Travel

RAIL TRAVEL

Iona is adjacent to Lindum Railway Station, which is on the Cleveland Rail line. Access from the station to Iona is via a path through the College grounds. Please visit [Translink Train Timetable](#).

BUS TRAVEL

Daily bus services to and from the College are provided by Translink and Transdev. Students are delivered to and collected from the bus turnaround off North Road. Please visit [Bus Travel](#) on the College website.

BICYCLES

Bicycle racks are available for students who ride to and from the College. Bicycles may not be ridden in the College grounds. Your son is advised to secure his bicycle with a chain and lock. Helmets are to be worn.

DROP OFF AND PICK UP

Please use the designated drop off and pick up zone between Davine and McCarthy ovals (this is accessed from Bulgin Avenue). Your son is only to enter and exit the vehicle from the left and only when you are in the drop off / pick up zone marked in yellow on the road. Please do not allow students to exit the vehicle at the top of the hill.

Please note the McCarthy drop off / pick up zone has undergone changes over the holidays to improve safety and traffic flow. This includes: addition of marked bays for drop off / pick up, 10 minute parking bays for emergency use, re-marked traffic lines and crossing areas, repositioned speed bumps.

The drop off / pick up zone operates as a flowing taxi rank; please pull forward to the front most available bay to drop off / pick up your son. DO NOT drop off / pick up your son until you have safely stopped in the marked bays.

This area is staffed. Persons impeding traffic will be directed to leave and rejoin the queue.

The designated drop off and pick up zone does become busy at peak times and we request your patience and cooperation to ensure that the process is safe and efficient. Other safe options that are available to you and your son are:

- The bus turnaround off North Road **AFTER 3.30PM ONLY** as pick up before this time restricts the Translink buses access to this zone. Drop off in the morning is permitted as buses do not arrive at the same time in the mornings. The drop off / pick up zone operates as a flowing taxi rank; please pull forward as much as possible to prevent traffic build up on North Road.
- Drop off / pick up on the school side of Sandy Camp Road and North Road. If collecting your son on the opposite side of North Road, he must use the Graham's Crossing traffic lights to cross the road.
- Pick up your son at 3.25pm when the majority of traffic has cleared.

Please DO NOT drop off or pick up at the following areas, as these areas present serious safety risks to the students:

- Under IPAC - if your son has a rehearsal in the morning, they are to be dropped off in the bus turnaround.
- Daly carpark behind the chapel
- Grassed area beside the North Road driveway
- Outside Administration
- Chapel carpark
- Any internal carparks
- Do not attempt to pick your son up from the bus turnaround off North Road before 3.30pm as this restricts the Translink buses access to this zone. Drop off in the morning is permitted as buses do not arrive at the same time in the mornings. The drop off / pick up zone operates as a flowing taxi rank; please pull forward as much as possible to prevent traffic build up on North Road.

MEDICAL DROP-OFF/PICK-UP ZONE PROCEDURE

The medical turnaround drop off / pick up zone is only to be used for emergencies or medically related student departures. All students needing to depart the College for a medical reason will wait in the Health & Wellness Centre for pick up.

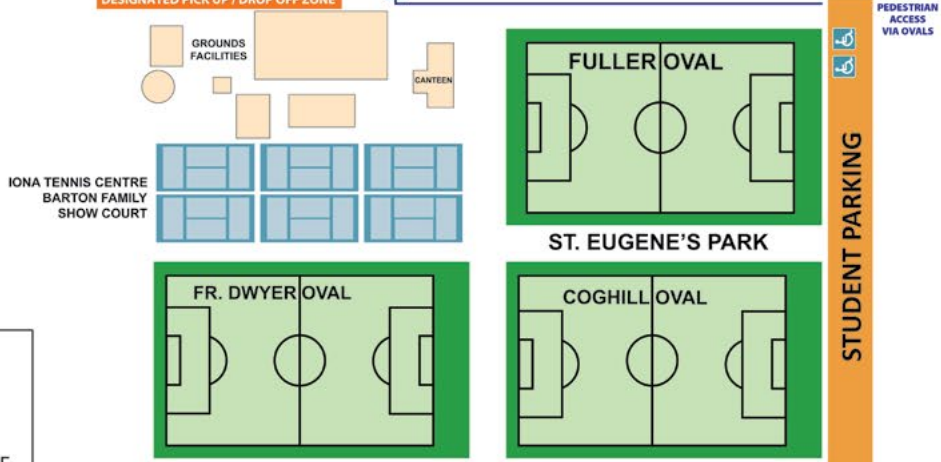
Please drive around the roundabout past main reception and reverse cautiously towards the Health and Wellness Centre. You do not need to report to main reception for a medical student departure - please proceed directly to the HWC.

Other

SITE LOCATION

Key	Location	Purpose
A	Registration/Information Administration	Special arrivals and departures Student pickup during school hours
B	Chapel	Daily Mass and House Mass
C	St Eugene de Mazenod Library	Textbooks, reading books & 'games'
D	Fr Sherman Building	Years 5 & 6 Classrooms
E	Playing Fields	
F	Swimming Pool	
G	Fr McFall Building	Science – Gerard & MacKillop Home Rooms
H	Performing Arts Centre (IPAC)	Music ensembles
I	Oblate Hall	
J	B Rooms	Digital technologies & Grandin Home Room
K	St Joseph's Building	ID&T and Aerospace
L	Fr Shortall Building	Religion & HASS – Albini & Charlebois Home Rooms, Classroom Music
M	Fr Daly Precinct	Commerce, Art & Film – Anthony Home Rooms
N	Fr Long Block	English & Japanese – Mazenod Home Rooms
O	PROSPER Centre	Learning Support Upstairs
P	Fr McCarthy Building	Maths – Chisholm Cebula, MacKillop & Gerard Home Rooms
Q	Hannah Hall	Drama
R	Counsellors Rooms	Just next to the Uniform Shop
S	Tuck shop	Underneath Lecture Theatre
T	Uniform Shop	
U	Student Reception (Miss Mugridge)	Late arrival, early departure and student messages
V	Health and Wellness Centre (must have your diary)	Health and Wellbeing
W	PE office	
X	Green Room	Drama
Y	Pick up zones	Cross at Graham's Crossing

PLEASE KEEP CLOSE TOGETHER
- NOSE TO TAIL, NO GAPS



LEGEND:

- PICK UP / DROP OFF
- NO PICK UP / DROP OFF
- NO STOPPING
- TRAFFIC FLOW

UNIFORM SHOP

The Uniform Shop trades during term time on Wednesdays, Thursdays and Fridays from 8am to 3:30pm. Extended and special trading hours apply for the commencement of the school year and other situations. These additional hours will be displayed on the [Uniform Shop page](#) on the College website.

Textbooks and a large selection of stationery items are stocked at the Uniform Shop. Year level booklists are updated each year and can be found on the [Uniform Shop page](#) on the College website.

Please refer to the [Uniform Look Book](#).

CANTEEN

Iona's tuckshop is open every day for breakfast, first and second lunch. Please visit the [Canteen page](#) on the College website to view the full menu.

WELLBEING AND SAFEGUARDING

All students have the right to feel safe and be safe. Safeguarding is the action that is taken to promote and protect the health, wellbeing and human rights of children and vulnerable adults to enable them to live safely, free from abuse and neglect.

The Oblates of Mary Immaculate and Iona College commit to the highest levels of safeguarding in all aspects of the school community, with the safety and well-being of each person the highest priority.

STUDENT PROTECTION CONTACTS

Fr Michael Twigg OMI	College Rector
Mr Trevor Goodwin	College Principal
Mr Mark Harvey	Dean of Students
Mr Brayden Teece	Dean of Oblate Identity and Community
Mrs Megan Vardanega	Oblate Safeguarding and Social Worker
Mr Peter Holmes	Acting Head of Primary Years
Mr Michael Geary	College Counsellor
Ms Rebecca Litchfield	College Counsellor
Ms Emma Popoff	College Counsellor
Mr Liam Nugent	Head of Student Wellbeing
Mr James Cassidy	Head of Student Wellbeing

COUNSELLING

The Iona College Counsellors provide a high quality professional counselling service to assist students, parents and families with a variety of emotional, social and cognitive issues.

Our counsellors are bound by ethics and law to maintain client confidentiality. To make an appointment with a Counsellor, parents or students should speak with the Assistant Heads or Head of Primary.

VISIBLE WELLBEING

Iona is a Visible Wellbeing School. Visible Wellbeing combines the science of wellbeing with the science of learning and teaching. Iona is making the wellbeing conversation common and visible. It is our approach to creating resilient, happy and successful young men. [Visible Wellbeing at Iona](#).

FEES

Fee accounts are issued at the start of each Term and payment is due 28 days from date of issue.

Payment arrangements - the College only approves of two arrangements for payment of fee accounts:

- Payment in full by the due date shown on the invoice (which can be done by part payments up to the due date), by any of the following methods:
 - BPay
 - Via the College Portal
 - Credit card, cheque or cash through the College office

OR

- Payment by regular Direct Debit payments, either from a bank account or credit card, set up through our accounts office. [Direct Debit Forms](#) are available on the College website.

The College does not endorse payment arrangements where accounts are paid by varying amounts at varying intervals past the due date. As you would understand, these situations need additional monitoring by our staff which impacts on our resources.

Communication is essential - please contact the College accounts staff if you are unable to meet the due date for an account and particularly when serious problems arise. Our staff regularly assist families when situations involving illness, unemployment or relationship breakdowns occur, and are more than happy to work out a suitable payment plan to assist you through that period. Our accounts team can be contacted on 07 3893 8888 or fees@iona.qld.edu.au.

Overdue account collection - as a matter of justice to all members of the community, and not to adversely affect the delivery of curriculum and co-curricular activities, Iona College is obliged to ensure that fees are collected each term in a timely fashion. Parents should note that where fees have not been paid by the due date and we have not had any communication from you, standard commercial collection procedures will commence.

SOCIAL MEDIA

- Iona College supports the practice of positive communications and interactions to build relationships and cohesion with other families. Discussions or posts referring to Iona should be in a positive and appropriate manner. Please show respect to students, families and the College when posting text.
- Please also be aware of family privacy when sharing photographs.
- Social media is not a platform or forum for concerns or negative conversations. Please direct any issues to the classroom teacher (or Head of Primary where appropriate). This aligns with the Enrolment Contract signed at the time of accepting your son's enrolment.

Houses

Every student is allocated a house. If your family has an affiliation with a house through a connection to a sibling or other relative, your son would generally be placed in the same house.

Interhouse competition is an important aspect of interhouse activities with students competing in arts, academic and sporting arenas. Your son's affinity with his house is nurtured through these activities and contact with older boys and staff, with the aim that he feels secure and supported.

Within Primary, classes are grouped in year levels, however the house forms the nucleus of pastoral care in the Secondary School.

House Name	Head of House	Named for	House Colour
Albini	Mr Mark Dimento dimentom@iona.qld.edu.au	Fr Charles Albini OMI	Gold
Anthony	Mr Michael Doyle doylem@iona.qld.edu.au	Br Anthony Kowalczyk OMI	Mauve
Chisholm Cebula	Mr Paul Cook cookp@iona.qld.edu.au	Fr Jozef Cebula OMI	Royal Blue
Charlebois	Mr Chris Pritchard pritchardc@iona.qld.edu.au	Fr Ovide Charlebois OMI	Orange
Gerard	Mr Richard Beets beetsr@iona.qld.edu.au	Fr Joseph Gerard OMI	Green
Grandin	Mrs Rebecca Sullivan sullivanr@iona.qld.edu.au	Bishop Vital Grandin OMI	Red
Long	Ms Samantha Stockton stocktons@iona.qld.edu.au	Fr Tim Long OMI	Tartan
MacKillop	Mr Ben Devlin devlinb@iona.qld.edu.au	St Mary MacKillop RSJ	Maroon
Mazenod	Mr Nathan Hill hilln@iona.qld.edu.au	St Eugene de Mazenod	Light Blue
McAuley	Mr Sean Pearce pearces@iona.qld.edu.au	Sr Catherine McAuley	Silver

Term Dates 2023

TERM	FIRST DAY	LAST DAY
Term 1	Monday 23 January	Friday 31 March
Term 2	Monday 17 April	Thursday 15 June
Term 3	Monday 10 July	Friday 15 September
Term 4	Tuesday 3 October	Thursday 23 November

PLEASE NOTE:

This handbook is subject to change and updates. It is recommended that families refer to the digital version on the College website.